

TOASTMASTER DAN

PROFESSIONAL TOASTMASTER & MASTER OF CEREMONIES

WWW.TOASTMASTERDAN.CO.UK

Privacy Policy V2 19th September 2018

You can use my website without the need to provide any personal data should you wish to; however, should you wish to purchase my professional services the processing of personal data will become necessary.

This policy sets out how and why I collect any of your personal information, how it is processed and how it is kept secure. By using this website or engaging with me to provide professional services, you are agreeing to be bound by this policy.

Any and all personal data captured will be in line with the GDPR and any UK data protection regulations.

Data collection and processing

Daniel Rennie-Hale Professional Toastmaster & Master of Ceremonies is the controller of data that passes through this website or via email, including booking forms. This data is only processed by me and is not passed on to other parties.

Data which I retain

In order to provide my professional services to you I will collect personal details from yourselves, your wedding party and the other wedding suppliers at your wedding. The details I may ask for are:

- Names
- Home Address
- Phone numbers
- Email addresses
- Social media links

This data is held securely and is not shared with any third party. This data is retained for the period of up to 1 year following your event, with the exception of data included within invoices which are required to be kept for 5 years after the HMRC deadline.

I may also post photos, quotes or testimonials from your event in a variety of places, listed below. This is done via legitimate interest. Should any member of your wedding party not wish to be included in this, please let me know by email. In addition to this, I also provide you with the ability to opt out of posting photographs from your wedding in the various places.

- On my website
- In wedding blogs and other websites
- On social media

I also capture website visitor names, phone numbers and email addresses when visitors make contact via my website to enquire about my services at your event.

I never capture credit or debit card numbers. These are all handled via my card processing service.

External data processors

In addition to my own data, I also use a variety of data processors. They are listed below.

Mailchimp:

Mailchimp is a service to provide emailing to lists. I use mailchimp in order to keep in touch with you on run up to your wedding date. They hold names and email addresses. They self-certify as being compliant with Privacy Shield, so are compliant with GDPR. I retain data via legitimate interest.

Google Analytics:

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Google Analytics is a service which provides information about how visitors use a website. I use the information that I gain to provide you with a more effective website. Google is fully GDPR compliant.

Use of Cookies

Like many other websites, Toastmaster Dan uses website cookies. These store information on your computer and allow me to improve my website in a variety of ways, through the use of aggregated data.

It is possible to switch off cookies by setting your browser preferences. In some cases, turning cookies off may result in a loss of functionality when using my website.

Security Precautions

Your security is very important to me. I take all reasonable steps to ensure that data is held and processed securely. This includes ensuring my site and those other services I use SSL (secure internet connections) and data is encrypted where possible.

This Policy & access to your information

You have the right to access information I hold about you. Please write to me or contact me by email if you wish to request confirmation of what personal information we hold relating to you.

There is no charge for requesting that I provide you with details of the personal data that I hold. I will provide this information within one month of your requesting the data. You have the right to change the permissions that you have given in relation to how I may use your data. You also have the right to request that I cease using your data or that we delete all personal data records that I hold relating to you.

Contact Details

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